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| MILITARY INTERDEPARTMENTAL PURCHASE REQUEST | | | | 1. PAGE 1 of 2 | |
| 2. FSC | | 3. CONTROL SYMBOL NO. | | 4. DATE PREPARED XX/XX/XXXX | |
| | | | | 5. MIPR NUMBER XXXXXXXXXXXXXXXXXX | |
| | | | | 6. AMEND NO Base | |
| 7. TO: GovWorks ATTN: Contracting Officer's Name 381 Elden Street, MS 2510 Herndon, VA 20170 703- 787-1100 FAX :703-787-1839 fundingdocuments@GovWorks.gov | | | 8. FROM: Your Agency Name Agency Address City, State USA ZIP POC: Commercial Phone Number: Fax: Email: | | |
| 9. ITEM ____ ARE ____ ARE NOT INCLUDED IN THE INTERSERVICE SUPPLY SUPPORT PROGRAM AND REQUIRED INTERSERVICE SCREENING ____ HAS ____ HAS NOT BEEN ACCOMPLISHED. | | | | | |
| ITEM NO. <i>(Federal stock number, nomenclature, specification and/or drawing No., etc.)</i> | | QTY | UNIT | ESTIMATED UNIT PRICE | ESTIMATED TOTAL PRICE |
| a b | | c | d | e | f |
| <p>*Project Description : Brief (attach SOW or SOO if available)</p> <p>GovWorks Service Charge: 4% cost of contract or agreement</p> <p>*Dun & Bradstreet Number : Site placing the order</p> <p>*Dun & Bradstreet Number : GovWorks # 059627781</p> <p>*ALC : Agency Location Code for IPAC (8 digits)</p> <p>*POC Information: Contact Name Address, phone, fax, e-mail</p> <p>POC Alternates: Contact Name Address, phone, fax, e-mail</p> <p>*COTR: Contact Name Address, phone, fax, e-mail</p> <p>Alternate COTR: Contact Name Address, phone, fax, e-mail</p> <p>*Invoicing POC: Contact Name Address, phone, fax, e-mail</p> <p>Alternate Invoicing POC: Contact Name Address, phone, fax, e-mail</p> <p>*POC Finance : Contact Name Finance Office Address, phone, fax, e-mail:</p> <p>Station Code:</p> <p>Trading Partner Number : Department Code that will be charged for purchase</p> <p>*Funding Agency/aka FIPS Code: Agency Credit Number for Awards</p> <p>*Office ID Code (DODAAC #): Office Credit Number for Awards</p> <p>GMRA Authority: THIS ORDER IS ISSUED UNDER THE EXPRESS AUTHORITY OF THE GOVERNMENT MANAGEMENT REFORM ACT OF 1994 (P.L. 103-356)</p> <p>*INFORMATION REQUESTED IS MANDATORY</p> | | | | | Estimated Cost |
| 10. SEE ATTACHED PAGES FOR DELIVERY SCHEDULES, PRESERVATION AND PACKAGING INSTRUCTIONS, SHIPPING INSTRUCTIONS AND INSTRUCTIONS FOR DISTRIBUTION OF CONTRACTS AND RELATED DOCUMENTS. | | | | 11.. GRAND TOTAL Estimated Cost | |
| 12. TRANSPORTATION ALLOTMENT <i>(Used if FOB Contractor's plant)</i> | | | 13. MAIL INVOICES TO <i>(Payment will be made by)</i> | | |

| | | | | |
|---|----------------------|------------------|--|---------------------|
| | | | PAY OFFICE DODAAD : | |
| 14. FUNDS FOR PROCUREMENT ARE PROPERLY CHARGEABLE TO THE ALLOTMENTS SET FORTH BELOW. THE AVAILABLE BALANCES OF WHICH ARE SUFFICIENT TO COVER THE ESTIMATED TOTAL PRICE. | | | | |
| ACRN | APPROPRIATION | LIMIT SUBHEAD | SUPPLEMENTAL ACCOUNTING CLASSIFICATION | ACCTG STA DODAAD |
| | Appropriation Symbol | | Agency Account Number for Charges | Station Code |
| | | | | Estimated Cost |
| 15. AUTHORIZING OFFICER (Type name and title) | | | 16. SIGNATURE | |
| POC name and title | | | Signature | |
| | | | 17. DATE | |
| | | | xx/xx/xxxx | |
| DD FORM 448, JUN 72 | | | PREVIOUS EDITION IS OBSOLETE | |
| | | | USAPPC V4 00 | |

Please Note:

DoD Clients must include the below statements per the March 27, 2006 memorandum with Subject: Proper Use of Interagency Agreements with Non-Department of Defense Entities Under Authority Other Than the Economy Act. This memo is available on our website in the FAQs and referenced in the GovWorks Service Agreement (rev 4/06).

For severable services: *“These funds are available for services for a period not to exceed one year from the date of obligation and acceptance of this order. All unobligated funds shall be returned to the ordering activity no later than one year after the acceptance of the order or upon completion of the order, whichever is earlier”.*

For goods: *“I certify that the goods acquired under this agreement are legitimate, specific requirements representing a bona fide need of the fiscal year in which these funds are obligated”*